



Science Academy of Chicago  
Morning Drop Off Procedure

Dear parent/guardians,

We would like to inform you regarding our morning drop off procedures. The purpose of improving our process is to increase safety for everyone in route to and from school, as well as on school grounds. Please see the attached diagram.

**School starts at 8:20am. Students may enter the school at 8am for regular arrival.**

Early arrival begins at 7am and students will be sent to the beforecare program.

**DROP-OFF & GO:**

- Please enter the SAC lot and follow the yellow arrows **to drive the perimeter of the lot.** Do not drive through the marked parking spaces/center of the lot.
- Please pull-forward and let your child/ren out of the vehicle. \* Please see diagram.
- Please have your child **always** get out on the passenger side of the vehicle. This will make the drop off quicker.
- If your child requires help with backpacks, projects, etc., pull into a parking space to unload.

**PARK & WALK INTO BUILDING:**

- Cars that are going to park in marked spaces should proceed to park & walk in the safe zone \* Please see diagram
- If your child requires help with backpacks, projects, etc., pull into a parking space to unload.
- Please use the sidewalks and crosswalk to bring your children on to campus if you park your car in the lot. **It is extremely unsafe for any child to cross the parking lot alone.**

We thank you for your understanding and cooperation. We have these procedures in place to ensure the safety of all students. If you have any questions, please contact us.

Kind Regards,

Brianna Bartucci  
Principal  
[bartucci@saoc.org](mailto:bartucci@saoc.org)

Muyesser Korkmaz  
Assistant Principal  
[korkmaz@saoc.org](mailto:korkmaz@saoc.org)

Ahmet Yildiz  
Assistant Principal  
[yildiz@saoc.org](mailto:yildiz@saoc.org)

